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Syllabus Guide

Academic and Exam
English Courses



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PET preparation course

Unit	Unit description
<p>1 – People</p>	<p>Practising making offers and requests. Practising the present simple and continuous. Practising the present simple, the present continuous and the present perfect. Practising the modal verbs 'can', 'could' and 'may'.</p> <p>Practising phrasal verbs used to talk about relationships. Practising synonyms. Practising phrasal verbs with 'up'. Practising negative adjective prefixes.</p> <p>Reading Part 5 selecting the correct words to complete a text about personal space. Writing Part 1 completing sentences so that they have the same meaning as a prompt sentence. Writing Part 2 sample essay writing an email to an English teacher. Listening Part 1 identifying key information in five short recordings and identifying the correct picture.</p> <p>Checking your knowledge of how to make requests using 'would'. Checking your knowledge of how to use 'can' and 'may'. Checking your knowledge of the use of the present simple and continuous. Checking your knowledge of when to use the present simple, the present continuous or the present perfect.</p>
<p>2 – Family life</p>	<p>Reading Part 2 matching the correct school holiday activities with the correct people. Reading Part 4 choosing the correct answer to five multiple-choice questions on a text about an unusual child. Writing Part 1 completing sentences so that they have the same meaning. Listening Part 4 understanding people's opinions and feelings as well as specific information by listening to a couple talking about inviting an exchange student to stay with them. Listening Part 4 understanding people's opinions by listening to a man and a woman talking about the woman's teenage children. Writing a holiday postcard to a parent. Writing a note to an older brother or sister explaining you have borrowed something.</p> <p>Practising the past simple and past continuous. Practising the past simple. Practising 'used to' for past habits and states. Practising modals of ability: 'can', 'could', 'be able to'.</p> <p>Checking your knowledge of affirmative, negative and interrogative forms. of 'can'. Checking your knowledge of talking about ability in the past. Checking your knowledge of how to use 'could' to talk about ability in the past.</p> <p>Practising collocations with the verbs 'get', 'do' and 'make'. Practising phrasal verbs with 'go' and 'get'. Practising forming adjectives from nouns.</p>

3 – Sport

Checking your knowledge of uncountable nouns for activities and sports. Checking your knowledge of the difference between countable and uncountable nouns. Checking your knowledge of the present simple passive. Checking your knowledge of the past simple passive. Checking your knowledge of the use of 'by' + agent in passive sentences.

Reading Part 1 understanding signs, notices, notes, and other short texts. Reading Part 1 understanding the language in notices or short messages by choosing the correct meaning for each notice or message. Reading Part 3 reading for specific information and deciding if statements about a text on the sport of BASE jumping are true or false. Reading Part 4 reading for detailed comprehension and understanding the writer's attitudes and opinions. Listening Part 2 understanding specific information and detailed meaning by listening to a radio programme about different activity courses. Writing Part 3 writing a thank you letter.

Contrasting active and passive verbs. Practising countable and uncountable nouns.

Practising collocations about football. Practising collocations with the verbs 'take', 'have' and 'break'. Practising phrasal verbs with 'take'.

4 – Hobbies and leisure

Practising the past simple passive. Practising prepositions following adjectives. Practising adjectives ending in '-ed' and '-ing' and the prepositions that follow them.

Checking your knowledge of the use of the agent in passive sentences. Checking your knowledge about prepositions that follow adjectives. Checking your knowledge of adjectives followed by the prepositions 'in', 'of', 'to' and 'with'.

Reading Part 2 matching the correct books with the correct people. Reading Part 2 understanding several texts and matching the meaning to specific information. Matching the correct holidays with five people. Reading Part 3 scanning for specific information and deciding if statements about a text on safari holidays are true or false. Reading Part 5 understanding vocabulary and grammar by choosing the correct words to complete a text about body art. Writing Part 1 completing sentences so that they have the same meaning as a prompt sentence. Writing Part 2 sample essay writing an email to an English friend. Listening Part 1 selecting the correct picture letter for each question. Listening Part 4 understanding detail and opinions by listening to two friends talking about holidays.

Practising phrasal verbs used to talk about sports and hobbies. Practising words you need to talk about music. Practising words used to describe different kinds of paintings.

5 – Entertainment and media

Practising word formation. Practising the vocabulary used to talk about different types of news categories. Practising the vocabulary used to talk about different types of TV programme.

Reading Part 1 focusing on the language in signs or notices. Reading Part 2 reading for specific information and detailed comprehension and matching the people with the correct television programmes. Writing Part 3 sample essay showing a letter to a friend. Listening Part 3 listening for detail to a radio announcement. Listening Part 4 understanding people's opinions and feelings as well as specific information by listening to a boy and a girl talking about films.

Checking your knowledge of the tense changes used in reported speech. Checking your knowledge of the use of reported speech. Checking your knowledge of 'yes/no' reported questions. Checking your knowledge of 'Wh-' reported questions.

Practising reported speech and questions by choosing a verb and keying it in its correct form to complete a text about Picasso. Practising reported questions by reading the dialogue from a quiz show and rearranging words to complete sentences. Practising reported questions by rearranging words to form questions and completing the reported questions. Practising reported speech by reading an interview with a former spy and completing a newspaper report using the interview information.

6 – Travel and holidays

Reading Part 1 focusing on the language of signs or notices. Reading Part 3 scanning for specific information and deciding if statements about a text on a trip to Arundel Castle are true or false. Reading Part 3 reading a text about a museum looking for specific information. Reading Part 4 understanding details, attitudes and opinions, and the purpose of a text by choosing the correct answer to questions about an article on 'greasy spoons' (cheap, typical English cafés).

Writing Part 1 exercise focuses on grammatical structures. Listening Part 3 listening for detail to a man talking about his holiday in Australia and completing some notes about the holiday. Listening Part 3 understanding and interpreting information by listening to a tour guide talking about the city of Cardiff and keying the missing information in a set of notes.

Practising the past simple. Practising the present perfect simple. Practising the present perfect simple and continuous.

Checking your knowledge of the use of the past simple and past continuous. Checking your knowledge of the present perfect. Checking your knowledge of how to use narrative tenses correctly.

Practising words for journeys. Practising phrases with 'go' and 'get'.

7 - Work

Checking your knowledge of reporting verbs. Checking your knowledge of how to use reporting verbs. Checking your knowledge of the verbs 'say' and 'tell'.

Checking your knowledge of reported speech with past reporting verbs.

Reading Part 1 focusing on the language in notices or short messages. Reading Part 4 reading for detailed comprehension and understanding the writer's attitudes and opinions by choosing the correct answer to multiple-choice questions on a text about a historical novelist. Writing Part 3 sample essay writing a letter to a friend. Listening Part 1 listening for detail to four short conversations and identifying the correct picture from the information you hear.

Listening Part 2 listening for detail to a woman talking on the radio about her job. Listening Part 2 understanding specific information by listening to a professional cook talking on the radio about a career in cooking.

Practising reported statements. Practising reported speech. Practising reporting verbs.

Practising words and phrases used to talk about skills and qualifications. Practising words and phrases used to talk about work. Practising words associated with jobs. Practising words and phrases used when talking about jobs. Practising noun suffixes with '-r', '-er' and '-ist'.

8 – The natural world

Checking your knowledge of the definite article. Checking your knowledge of the zero article. Checking your knowledge of the present perfect passive form.

Reading Part 5 focusing on vocabulary and grammar by choosing the correct words to complete a text about baby gorillas. Reading Part 5 focusing on vocabulary and grammar by choosing the correct words to complete a text about sharks. Writing Part 3 sample essay writing a thank-you letter. Listening Part 2 understanding specific information by listening to a man being interviewed about learning to ride an elephant. Listening Part 2 listening for detail to amazing stories about animals.

Practising the use of the definite article 'the', and the zero article in a text about the world's highest mountains. Practising all forms of the passive. Practising the present simple passive with a text about recycling.

Practising word formation. Practising words related to environmental problems. Practising ways to characterize animals. Practising words relating to environmental issues.

Unit	Unit description
<p>Practice exam 1</p>	<p>Writing an essay on the advantages and disadvantages of living in the countryside. Writing an email in response to an advertisement for a flat.</p> <p>Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is an email. You may wish to remind your students of the structure and style of emails. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.</p> <p>Selecting the correct words to complete a text about a strange creature. Keying in the missing words to complete a text about children and computers. Keying in the correct forms of given words to complete a text about the study of handwriting. Keying in the missing words to complete a second sentence so that it means the same as the first, using a given word. Choosing the correct options to answer questions on a text about the profession of travel journalism. Keying in the correct sentence letters to complete a text about office work. Choosing the correct option to answer questions on a text about walking holidays.</p> <p>Listening to eight short recordings and choosing the correct answer for each question. Listening to a radio programme about holiday jobs abroad and keying in missing information to complete sentences. Listening to five people talking about their sisters and matching statements with each speaker. Listening to a radio interview about architecture in the United States and choosing the correct answers to multiple-choice questions.</p>
<p>Practice exam 2</p>	<p>Writing an essay on the subject of the role of music in people's lives. Writing an email to your host family in the UK arranging to meet at the airport.</p> <p>Listening to eight short recordings and choosing the correct answer for each question. Listening to a talk about a museum and keying in missing information to complete sentences. Understanding gist and specific information by listening to five people talking about solar-powered gadgets and matching objects with each speaker. Listening to an interview with an entrepreneur and choosing the correct answers to multiple-choice questions.</p>

Practice exam 2

Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is an email. You may wish to remind your students of the structure and style of emails. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.

Selecting the correct words to complete a text about ancient art. Keying in the missing words to complete a text about a writer of children's stories. Keying in the correct forms of given words to complete a text about hang gliding. Keying in the missing words to complete a second sentence so that it means the same as the first, using a given word. Choosing the correct options to answer questions on a text about gadgets. Keying in the correct sentence letters to complete a text about a company that invents popular toys. Choosing the correct option to answer questions on an article about a change that has been made at Reading University.

Practice exam 3

Writing an essay on the subject of the importance of watching or reading the news regularly. Writing an article about your favourite sport for the school magazine.

Selecting the correct words to complete a text about dyes. Keying in the missing words to complete a text about the influence of American culture on other countries. Keying in the correct forms of given words to complete a text about Native Americans. Keying in the missing words to complete a second sentence so that it means the same as the first, using a given word. Choosing the correct options to answer questions on a text about someone who writes many reviews for a consumer website. Keying in the correct sentence letters to complete a text about an exam invigilator and a cheat. Choosing the correct option to answer questions on an article about people who gave up TV for a month.

Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is an article. You may wish to remind your students of the structure and style of articles. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.

Listening to eight short recordings and choosing the correct answer for each question. Understanding specific information by listening to a talk given by a firefighter and keying the missing information in each gap to complete sentences. Understanding opinion and attitude by listening to five people talking about holiday jobs and matching opinions with each speaker. Understanding gist, specific information, attitude and opinion by listening to a conversation about friends and choosing the correct answers to multiple-choice questions.

Practice exam 4

Writing an essay on the subject of money and what it is like to be very rich. Writing a review of a TV series for an English language website.

Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a review. You may wish to remind your students of the structure and style of reviews. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.

Selecting the correct words to complete a text about the difficulty in remembering things in modern life. Keying in the missing words to complete a letter of complaint. Keying in the correct forms of given words to complete a text about a man in the circus business. Keying in the missing words to complete a second sentence so that it means the same as the first, using a given word. Choosing the correct options to answer questions on a text about cookery courses. Keying in the correct sentence letters to complete a text about why glaciers are melting. Choosing the correct option to answer questions on a text about a film.

Listening to eight short recordings and choosing the correct answer for each question. Focusing on understanding specific information by listening to a radio programme about transparent buildings and keying in missing information to complete sentences. Understanding gist and specific information by listening to five people talking about recent trips and matching the reasons given to each speaker. Understanding gist, specific information, attitude and opinion by listening to a conversation about hotels and choosing the correct answers to multiple-choice questions.

Practice exam 5

Listening to eight short recordings and choosing the correct answer for each question. Understanding specific information by listening to a talk given by a DJ and keying in the missing information to complete sentences. Understanding opinion and attitude by listening to five people talking about a museum and matching opinions with each speaker. Understanding gist, specific information, attitude and opinion by listening to parents talking to their daughter about mobile phones and choosing the correct answers to multiple-choice questions.

Writing an essay on the subject of young people and free time. Writing a report on a recent class trip to the zoo.

Selecting the correct words to complete a text about left-handed animals. Keying in the missing words to complete a text about saving birds. Keying in the correct forms of given words to complete a text about a prize holiday. Keying in the missing words to complete a second sentence so that it means the same as the first, using a given word. Choosing the correct options to answer questions on a text about UFOs. Choosing the correct sentences to complete a text about a photographer. Choosing the correct options to answer questions about art in Toronto Airport in Canada.

<p>Practice exam 5</p>	<p>Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a report. You may wish to remind your students of the importance of planning their writing and of the structure and style of reports. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.</p>
<p>Practice exam 6</p>	<p>Listening to eight short recordings and choosing the correct answer for each question. Listening to someone talking about certain buildings in a city and keying in a word or phrase to complete sentences. Understanding gist, specific information and attitude by listening to five people talking about recent shopping trips and matching problems with each speaker. Understanding gist, specific information, attitude and opinion by listening to two people discussing jobs and duties at home.</p> <p>Selecting the correct words to complete a text about two girls who found some money. You key in the missing words to complete a text about early pottery. You key in the correct forms of given words to complete a text about the life of animals. Keying in the missing words to complete a second sentence so that it means the same as the first, using a given word. Choosing the correct answers to questions on a text about a British organization that helps young people. Keying in the correct sentence letters to complete a text about the migration of swans. Choosing the correct options to answer questions on a text about campsites in various countries.</p> <p>Writing an essay on the subject of the internet and how people use it. Writing a letter to a friend telling him about a recent holiday.</p> <p>Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a letter. You may wish to remind your students of the differences between formal and informal letters and the importance of planning their writing. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.</p>

Unit	Unit description
<p>Practice exam 1</p>	<p>Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a formal letter. You may wish to remind students of the steps to follow when doing this type of task. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.</p> <p>Listening to three short recordings and choosing the correct answer for each question. Listening to a talk about a chocolate shop and keying in missing information to complete sentences. Listening to part of a radio programme about city foxes and choosing the correct answers to multiple-choice questions. Listening to five people talking about books and matching topics and opinions with each speaker.</p> <p>Writing an essay on the subject of city living. Writing a formal letter to a magazine editor in response to an article.</p> <p>Selecting the correct word to complete a text about people who have problems with numbers. Keying in the missing words to complete a text about trees. Keying in the correct forms of the words in brackets to complete an article. Keying in words, including the word given, to complete the rewriting of a sentence. Choosing the correct options to answer multiple-choice questions on a text about how to write novels successfully. Choosing the correct option to answer questions about four short case studies of a company. Keying in the correct paragraph letters to complete a text about scientific research involving chickens. Choosing the correct option to answer questions on a text about the development of language.</p>
<p>Practice exam 2</p>	<p>Selecting the correct words to complete a text about writing books for children. Keying in the missing words to complete a text about someone who climbed Everest. Keying in the correct forms of the words in brackets to complete an article. Keying in words, including the word given, to complete the rewriting of a sentence. Choosing the correct options to answer multiple-choice questions on a text about ghostwriters. Choosing the correct options to answer questions on four short reviews of a new poetry collection. Keying in the correct paragraph letters to complete a text about some research on artists. Choosing the correct options to answer questions on a text about human senses.</p>

Practice exam 2

Writing an essay on the subject of technology and the creative arts.
Writing a proposal for the setting up of a new club.

Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a proposal. You may wish to remind your students of the structure and style of proposals. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.

Listening to three short recordings and choosing the correct answer for each question. Listening to a talk by a guide from a cycling museum and keying in missing information to complete sentences. Listening to an interview with a music conductor and choosing the correct answers to multiple-choice questions. Understanding gist and specific information by listening to five people talking about holidays and tourism and matching comments and opinions with each speaker.

Practice exam 3

Writing an essay on the subject of elderly people and free time. Writing a report with recommendations for a day trip.

Selecting the correct words to complete a text about someone who gets paid to create photograph albums for other people. Keying in the missing words to complete a text about a report on the effects of playing computer games. Keying in the correct forms of the words in brackets to complete an extract from a brochure. Keying in words, including the word given, to complete the rewriting of a sentence. Choosing the correct answers to multiple-choice questions on a text about a man who developed some well-known theories about business management. Choosing the correct options to answer questions on four short extracts from articles about blogs and journalism. Keying in the correct paragraph letters to complete a text about something that has been developed for people who have dyslexia. Choosing the correct options to answer questions on a text about the taste and flavour of food.

Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a report. You may wish to remind your students of the structure and style of reports. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.

Listening to three short recordings and choosing the correct answer to each question. Listening to a talk about adventure travel and keying in missing information to complete sentences. Listening to a radio programme about theatre and choosing the correct answers to multiple-choice questions. Understanding gist and specific information by listening to five people talking about their jobs and matching opinions and ambitions with each speaker.

Practice exam 4

Listening to three short recordings and choosing the correct answer for each question. Listening to a talk about chef Luke Mills and keying in missing information to complete sentences. Listening to an interview with an author and choosing the correct answer to each question. Understanding gist and specific information by listening to five people talking about their homes and matching comments and opinions with each speaker.

Writing an essay on the subject of the government and daily lives. Writing a review of two sports events that you have recently watched.

Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a review. You may wish to remind your students of the style of reviews and the importance of planning their writing. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.

Selecting the correct words to complete a text about someone who made and appeared in wildlife programmes on British television. Keying in the missing words to complete a text about someone who played an important part in the history of pop music. Keying in the correct forms of the words in brackets to complete an extract from a tourist leaflet. Keying in words, including the word given, to complete the rewriting of a sentence. Selecting the correct options to answer multiple-choice questions on a text about a rock star. Choosing the correct options to answer questions on four short extracts from reports on tourism in a particular region. Keying in the correct paragraph letters to complete a text about a wildlife photographer. Selecting the correct company to answer questions on a text about travel guidebooks.

Practice exam 5

Selecting the correct word to complete a text about the first people to climb Mount Everest. Keying in the missing words to complete a text about working in the film industry. Keying in the correct forms of the words in brackets to complete an extract from a report. Keying in words, including the word given, to complete the rewriting of a sentence. Choosing the correct option to answer multiple-choice questions on a text about laughter. Choosing the correct options to answer questions on four reviews of a popular science book. Keying in the correct paragraph letters to complete a text about advertising. Choosing the correct options to answer questions on a text about baggage handling at airports.

Writing an essay on the subject of young people and ambitions. Writing a reference for a friend applying for a full-time course at university.

Listening to three short recordings and choosing the correct answer for each question. Listening to part of a radio programme about the giant otter and keying in missing information to complete sentences. Listening to an interview with a radio presenter of a science programme and choosing the correct answers to multiple-choice questions. Understanding gist and specific information by listening to five people talking about tourism and matching comments and reasons with each speaker.

<p>Practice exam 5</p>	<p>Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a reference. You may wish to remind students of the steps to follow when doing this type of task. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.</p>
<p>Practice exam 6</p>	<p>Listening to three short recordings and choosing the correct answer for each question. Listening to a travel writer talking about train journeys she took in India and keying in missing information to complete sentences. Listening to an interview about the development of flying cars and choosing the correct answers to multiple-choice questions. Understanding gist and specific information by listening to five people talking about celebrations and matching opinions and events with each speaker.</p> <p>Selecting the correct words to complete a text on memory. Keying in the missing words to complete a text about Madagascar. Keying in the correct forms of the words in brackets to complete an advertisement for a course. Keying in words, including the word given, to complete the rewriting of a sentence. Choosing the correct option to answer multiple-choice questions on a text about a composer's manuscript. Choosing the correct options to answer questions on four extracts from articles about the growth of IT in the world of work. Keying in the correct paragraph letters to complete a text about people who start and run their own businesses. Choosing the correct options to answer questions on a text about product design.</p> <p>Writing an essay on the effects of globalization on ordinary people. Writing a letter of application for a job in London.</p> <p>Writing Part 1 is an essay. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. Writing Part 2 is a letter of application. You may wish to remind your students of the importance of planning their writing and the correct use of linking words and phrases. After students have done the writing tasks, you may wish to ask them to compare their writing with the models provided.</p>

Unit	Unit description
<p>Practice test 1</p>	<p>Writing an essay on the subject of critics. Writing a report about the possible introduction of a household recycling scheme.</p> <p>Focusing on vocabulary by selecting the correct words to complete a short text. Focusing on grammatical structures and the completion of phrases by keying in the missing words to complete a text about predictions. Focusing on word building by keying in the correct form of given words to complete a text about online universities. Focusing on a mixture of grammar and vocabulary by keying in the missing words to complete a second sentence so it means the same as the first. Focusing on detailed comprehension of points made, information given, opinions expressed and literary style used in a text about arguments between couples. Focusing on the global meaning of a written text by choosing the correct paragraphs to complete a text about writing novels. Focusing on matching pieces of information with the sections of the text in which they are mentioned by choosing the correct option to answer questions on a text about brain behaviour.</p> <p>Focusing on understanding a range of aspects, such as gist, detail, function, purpose and attitude by listening to three extracts and choosing the correct answers. Focusing on understanding specific pieces of information by listening to a talk about waste and keying in missing information. Focusing on understanding detail, gist and opinion by listening to an interview with a ballet dancer and choosing the correct answers. Focusing on understanding detail and feeling by listening to five different people talking about their time at university and keying in the correct answers to match speakers to choices in two different tasks.</p>
<p>Practice test 2</p>	<p>Focusing on vocabulary and reading comprehension by selecting words to complete a short text. Focusing on grammatical structures and the completion of phrases by keying in the missing words to complete a text about a photographer. Focusing on word building by keying in the correct form of given words to complete a text about Ronald Reagan. Focusing on a mixture of grammar and vocabulary by keying in the missing words to complete a second sentence so it means the same as the first. Focusing on detailed comprehension of points made, information given, opinions expressed and literary style used in a text about attitudes and behaviour at work. Focusing on the global meaning</p>

Practice test 2

of a written text by choosing the correct paragraphs to complete a text about a writer. Focusing on matching pieces of information with the sections of the text in which they are mentioned by choosing the correct option to answer questions on a text about a very old book.

Focusing on understanding a range of aspects, such as gist, detail, function, purpose and attitude by listening to three extracts and choosing the correct option to answer questions. Focusing on understanding specific pieces of information by listening to part of a radio programme about issues in urban transport and keying in missing information. Focusing on listening for information and opinions by listening to a discussion about time and choosing the correct options to answer questions. Focusing on understanding opinion and detail by listening to five different people talking about jobs they had and keying in the correct answers to match speakers to choices in two different tasks.

Writing an essay on the subject of working as a freelancer. Writing an article for a magazine about the role of advertising in society.

Practice test 3

Focusing on vocabulary and reading comprehension by selecting words to complete a short text. Focusing on grammar by keying in the missing words to complete a text about strandings of dolphins and whales. Focusing on word building by keying in the correct form of given words to complete a text about computer passwords. Focusing on a mixture of grammar and vocabulary by keying in the missing words to complete a second sentence so it means the same as the first. Focusing on detailed comprehension of points made, opinions expressed and literary style used in a text about the use of jargon in the business world. Focusing on the global meaning of a written text by choosing the correct paragraphs to complete a text about behaviour at work. Focusing on matching pieces of information with the sections of the text in which they are mentioned by choosing the correct option to answer questions on a text about business strategy.

Writing an essay on the subject of books and reading. Writing a review of a local place.

Focusing on understanding a range of aspects, such as gist, detail, function, purpose and attitude by listening to three extracts and choosing the correct option to answer questions. Focusing on understanding specific pieces of information by listening to part of a radio programme about the Antarctic and keying in missing information. Focusing on listening for information and opinions by listening to an interview with a university student about debt and choosing the correct options to answer questions. Focusing on understanding opinion and detail by listening to five different people talking about people they know and keying in the correct answers to match speakers to choices in two different tasks.

Practice test 4

Writing an essay on the subject of art. Writing a letter about writing reviews for a magazine.

Focusing on understanding a range of aspects, such as gist, detail, function, purpose and attitude, by listening to three extracts and choosing the correct option to answer questions. Focusing on understanding specific pieces of information by listening to part of a radio programme about making a wildlife TV documentary and keying in missing information. Focusing on listening for information and opinions by listening to an interview with a man who took part in a reality show and choosing the correct options to answer questions. Focusing on understanding opinion and detail by listening to five different people talking about attractions they have visited and keying in the correct answers to match speakers to choices in two different tasks.

Focusing on vocabulary and reading comprehension by selecting words to complete a short text. Focusing on grammatical structures and understanding a text by keying in missing words to complete a text about race in Britain. Focusing on word formation by keying in the correct form of given words to complete a text about a man who developed early forms of the computer. Focusing on a mixture of grammar and vocabulary by keying in the missing words to complete a second sentence so it means the same as the first. Focusing on detailed understanding of a text about downshifting, including opinions and attitudes expressed in it. Focusing on text organization by choosing the correct paragraphs to complete a text about how the brain works. Focusing on matching pieces of information with the sections of the text in which they are mentioned by choosing the correct option to answer questions on a text about certain species of bird.

Upper Intermediate Academic English

Unit	Module	Content
1	Visit top universities	Navigating the websites of universities around the world, answering questions and watching a video about sustainable resources on campus. Using the 'Times Online Good University Guide' to compare the top twenty British universities.
	Find out about courses	Reading a text about different types of assessment used at university and matching each type of assessment to its description. Reading a text explaining some of the differences between university courses and selecting the correct words to complete the text. Navigating the websites of two British universities to find out about and compare the courses they offer.
2	Use reading strategies	Reading a text aimed at helping students plan their reading and matching the reading strategies with their definitions. Reading a text about a new form of marketing, matching the correct heading to each paragraph and deciding if statements are true or false. Reading a table about Papua New Guinea to look for specific information and reading a text about the country to answer questions. Reading the first paragraph of a text to predict what it is about, then reading the rest of the text and answering questions. Reading three short texts from different genres, identifying each text type, choosing a suitable heading and selecting the features you would expect to see in a journal abstract.
	Listen with a purpose	Listening to three different speakers talking about Pluto and trying to get the gist of the information. Listening to a speaker giving tips for learning a foreign language and keying in the missing words to complete sentences. Listening to a lecture about the life of Mahatma Gandhi and listening for detail by answering multiple choice questions. Listening to a lecture about the effects of climate change and identifying the important points the lecturer makes. Listening to a lecture about independent and state schools in the United Kingdom and identifying the main ideas in the lecture from a list. Listening to a lecturer talking about tsunamis, predicting the information the speaker will include and deciding if statements are true or false.

	Working out the meaning of words	Reading a short text about the art movement known as Impressionism and deciding on the meaning of a series of words in the text. Reading a text about the life and work of poet Emily Dickinson and identifying the part of speech of each highlighted academic word. Listening to a lecturer giving a film review and choosing the correct meanings of idiomatic expressions. Visiting external websites, reading information and watching videos about business entrepreneurs and practising working out the meaning of words and phrases from context.
3	Take a look at future forms	Checking your knowledge of how to express future predictions and intentions in academic English. Checking your knowledge of how modal verbs are used to express general possibility in academic English.
	Study the elements of a good essay	Studying how to plan your academic writing by looking at a sample essay followed by comments and tips. Studying the structure of an academic essay by looking at a sample essay followed by comments and tips. Studying how to use proper paragraphing in academic writing by looking at a sample essay followed by comments and tips. Studying how to write an introduction for your academic writing by looking at sample introductions followed by comments and tips. Studying how to write a conclusion for your academic writing by looking at sample conclusions followed by comments and tips.
4	Get to know people on Campus	Reading a description of the roles of different people working in a department in a British university, matching the description of their role to the title they are given and choosing the correct category heading for each title. Reading a series of statements by tutors about their daily contact with students and completing paragraphs with the correct words.
	Find your way around campus	Reading a text about some of the facilities available on campus for university students and completing the text with words and phrases. Reading a text giving university students advice on where to go for help and selecting the correct words to complete the text.
5	Summarize it!	Reading a text about the ways different countries have approached the problem of environmental pollution caused by plastic bags and keying in words and phrases from the original text to complete a summary. Reading a text about doctors' perceptions of their patients' health and matching the beginnings and endings of statements to create a summary of the text. Reading a text about London's Old Vic Theatre and classifying key ideas from the text under different headings. Listening to a speaker talking about autism and identifying the sentences that summarize the lecture.

	Take note!	Listening to a speaker talking about the life of Andy Warhol and keying in the missing words to complete the student's notes. Listening to a lecture about former British Prime Minister Winston Churchill and filling in the student's notes with missing words. Listening to a speaker talking about Aurora Borealis (the Northern Lights) and keying in the missing words to complete the student's notes. Listening to a lecture about the history of the National Health Service in the United Kingdom and filling in the missing words in the student's notes.
	Make your point	Reading two texts giving opposing views about London hosting the 2012 Olympic Games and choosing the correct words to complete the opinions expressed in each text. Listening to some students discussing ethical food choices and matching the opinions to the people's names. Listening to students discussing standardized testing in primary school and identifying the speakers who hold specific opinions. Listening to some university students discussing social responsibility and identifying the correct turn-taking signals in the discussion.
6	Convey the right message	Checking your knowledge of words and structures used to compare and contrast in academic English. Checking your knowledge of ways to express cause and effect in academic English. Checking your knowledge of how conditional sentences are used in academic English. Checking your knowledge of how purpose is expressed in academic English.
	Study different types of essay	Studying how to compare and contrast in academic writing by looking at a sample essay followed by comments and tips. Studying how to give and support your view in academic writing by looking at a sample essay followed by comments and tips. Studying how to evaluate and challenge ideas in academic writing by looking at a sample essay followed by comments and tips. Studying how to present solutions to problems in academic writing by looking at a sample essay followed by comments and tips.
7	Find somewhere to live	Reading a request for accommodation and three replies, and answering the questions that follow. Reading three advertisements offering accommodation and matching vocabulary and abbreviations with their definitions.
	Share student experiences	Visiting external websites and watching video clips of British, American and international students talking about their experiences. Visiting the website of a well-known British university and finding out about the clubs and societies you can join there and at two other British universities. Reading extracts of two letters home, one by an American student and one by a British student, and deciding whether the language is more likely to be used in American or British English.

8	Complete diagrams and tables	<p>Reading a text about the geological features of the Glencoe valley and labelling a diagram with the features you find in the text. Reading three short texts on management styles and completing a table by typing in words from the texts.</p> <p>Listening to a lecturer giving a welcome talk to a group of students at the start of an English language summer course and filling in the table with the missing information. Listening to a lecturer talking about methods of marketing and dragging each item into the correct category to complete a table. Listening to a lecture about the discovery of Tutankhamen's tomb in Egypt and labelling a plan of the tomb. Listening to a lecture about how vacuum cleaners work and labelling the parts of a diagram. Listening to a lecture about the process of making toothpaste and completing a flow diagram which describes the process, using verbs in the passive form.</p>
	Interpret statistics	<p>Listening to a speaker talking about household greenhouse gas emissions, and identifying and labelling the correct percentages on a pie chart.</p> <p>Reading a short text and looking at a graph showing life expectancy by country and gender, then deciding if statements are true or false. Visiting several websites giving information about health and diet, and interpreting the information and statistics they contain.</p>
	Identify opinions	<p>Reading three reviews of the film 'Pride and Prejudice' and answering multiple-choice questions on the opinion of each of the reviewers. Reading an article about Scottish inventions and discoveries, deciding if a series of statements expressing the writer's opinion are true, false or if the answer is not given, then matching key words and phrases from the text with their definitions. Reading three texts which discuss different aspects of complementary medicine, identifying the writer's purpose in each text and answering questions about how the writer gets his or her message across.</p> <p>Listening to a speaker talking about the benefits of biofuels and identifying the key points that are missing from the explanation.</p>
9	Choose the right verb forms	<p>Checking your knowledge of how the present continuous is used to express change and development in academic English. Checking your knowledge of how to use the past simple and present perfect tenses in academic English. Checking your knowledge of how to use passive verb forms in academic English. Checking your knowledge of how verbs and nouns agree in academic English. Checking your knowledge of structures containing a verb followed by a preposition and '-ing' form in academic English.</p>

	Describe and explain processes	Studying how to describe processes in academic writing by looking at a sample essay followed by comments and tips. Studying how to describe changes over time in academic writing by looking at a sample essay followed by comments and tips. Studying how to describe historical developments in academic writing by looking at a sample essay followed by comments and tips. Studying how to describe visual information in academic writing by looking at a sample essay followed by comments and tips. Studying how to explain how something works in academic writing by looking at a sample essay followed by comments and tips.
10	Use the appropriate register	Identifying the appropriate language to use when making requests to strangers or people you know and deciding which of a pair of sentences is more appropriate. Reading pairs of sentences with the same meaning and choosing the sentence whose language is more appropriate for the academic context described.
	Do academic research	Visiting external websites, reading about how we find and interpret online information and thinking about how to search for academic information online. Visiting external websites and thinking about how information is presented for different audiences. Visiting external websites, reading about different types of culture and thinking about how we divide things into categories.
11	Pay attention to key words	Listening to a lecturer talking about ecotourism and selecting the correct word to complete the phrases the speaker uses to signal the structure of the lecture. Listening to a lecturer talking about business principles and clicking on the stressed words in the sentences.
	Understand long descriptions	Reading a text about the discovery of China's Terracotta Army, matching the correct heading to each paragraph in the text and answering a series of multiple choice questions. Listening to a lecture about ecotourism and answering multiple-choice questions.
	Use appropriate language and punctuation	Reading a series of sentences, each containing an error in the use of academic English, identifying each error and selecting the best word to correct the sentence. Reading a series of sentences and answering questions about the meaning of punctuation marks. Reading an article about what makes people happy and selecting appropriate academic words to complete the text. Reading about scientific exploration on Mars and choosing the correct vocabulary to complete the text. Reading an article about bog bodies, an archaeological phenomenon common in north-west Europe and dragging each verb into the correct gap to complete the text.

12	Take a look at adverbs, quantifiers and clauses	Practising the position of adverbs in academic English. Practising how quantifiers are used in academic English. Practising how relative pronouns are used in academic English. Practising how participle clauses are used in academic English.
	Take a look at reporting and references	Studying how to paraphrase in academic writing by looking at a sample essay followed by comments and tips. Visiting external websites, reading about travel and tourism and its effect on the environment, and studying how writers use reporting verbs and references to support their arguments.

Upper Intermediate Academic English with IELTS

Unit	Module	Content
1	Visit top universities	Navigating the websites of universities around the world, answering questions and watching a video about sustainable resources on campus. Using the 'Times Online Good University Guide' to compare the top twenty British universities.
	Find out about courses	Reading a text about different types of assessment used at university and matching each type of assessment to its description. Reading a text explaining some of the differences between university courses and selecting the correct words to complete the text. Navigating the websites of two British universities to find out about and compare the courses they offer.
2	Use reading strategies	Reading a text aimed at helping students plan their reading and matching the reading strategies with their definitions. Reading a text about a new form of marketing, matching the correct heading to each paragraph and deciding if statements are true or false. Reading a table about Papua New Guinea to look for specific information and reading a text about the country to answer questions. Reading the first paragraph of a text to predict what it is about, then reading the rest of the text and answering questions. Reading three short texts from different genres, identifying each text type, choosing a suitable heading and selecting the features you would expect to see in a journal abstract.
	Listen with a purpose	Listening to three different speakers talking about Pluto and trying to get the gist of the information. Listening to a speaker giving tips for learning a foreign language and keying in the missing words to complete sentences. Listening to a lecture about the life of Mahatma Gandhi and listening for detail by answering multiple choice questions. Listening to a lecture about the effects of climate change and identifying the important points the lecturer makes. Listening to a lecture about independent and state schools in the United Kingdom and identifying the main ideas in the lecture from a list. Listening to a lecturer talking about tsunamis, predicting the information the speaker will include and deciding if statements are true or false.

	Working out the meaning of words	Reading a short text about the art movement known as Impressionism and deciding on the meaning of a series of words in the text. Reading a text about the life and work of poet Emily Dickinson and identifying the part of speech of each highlighted academic word. Listening to a lecturer giving a film review and choosing the correct meanings of idiomatic expressions. Visiting external websites, reading information and watching videos about business entrepreneurs and practising working out the meaning of words and phrases from context.
3	Take a look at future forms	Checking your knowledge of how to express future predictions and intentions in academic English. Checking your knowledge of how modal verbs are used to express general possibility in academic English.
	Study the elements of a good essay	Studying how to plan your academic writing by looking at a sample essay followed by comments and tips. Studying the structure of an academic essay by looking at a sample essay followed by comments and tips. Studying how to use proper paragraphing in academic writing by looking at a sample essay followed by comments and tips. Studying how to write an introduction for your academic writing by looking at sample introductions followed by comments and tips. Studying how to write a conclusion for your academic writing by looking at sample conclusions followed by comments and tips.
	Get some IELTS reading and listening practice	Reading a text about some awards that are given to businesses in Britain, matching pieces of information with the categories which they relate to, keying in words to complete sentences and deciding which three of a set of options are correct. Listening to a music technology undergraduate phoning an independent musician to ask about his career as a recording artist, clicking on answers and keying in information. Reading a text about the houses of the future in Britain, deciding whether certain views are expressed in the text or not, keying in words to complete sentences and keying in words to complete a list.
4	Get to know people on Campus	Reading a description of the roles of different people working in a department in a British university, matching the description of their role to the title they are given and choosing the correct category heading for each title. Reading a series of statements by tutors about their daily contact with students and completing paragraphs with the correct words.
	Find your way around campus	Reading a text about some of the facilities available on campus for university students and completing the text with words and phrases. Reading a text giving university students advice on where to go for help and selecting the correct words to complete the text.

5	Summarize it!	<p>Reading a text about the ways different countries have approached the problem of environmental pollution caused by plastic bags and keying in words and phrases from the original text to complete a summary. Reading a text about doctors' perceptions of their patients' health and matching the beginnings and endings of statements to create a summary of the text. Reading a text about London's Old Vic Theatre and classifying key ideas from the text under different headings.</p> <p>Listening to a speaker talking about autism and identifying the sentences that summarize the lecture.</p>
	Take note!	<p>Listening to a speaker talking about the life of Andy Warhol and keying in the missing words to complete the student's notes. Listening to a lecture about former British Prime Minister Winston Churchill and filling in the student's notes with missing words. Listening to a speaker talking about Aurora Borealis (the Northern Lights) and keying in the missing words to complete the student's notes. Listening to a lecture about the history of the National Health Service in the United Kingdom and filling in the missing words in the student's notes.</p>
	Make your point	<p>Reading two texts giving opposing views about London hosting the 2012 Olympic Games and choosing the correct words to complete the opinions expressed in each text. Listening to some students discussing ethical food choices and matching the opinions to the people's names. Listening to students discussing standardized testing in primary school and identifying the speakers who hold specific opinions. Listening to some university students discussing social responsibility and identifying the correct turn-taking signals in the discussion.</p>
6	Convey the right message	<p>Checking your knowledge of words and structures used to compare and contrast in academic English. Checking your knowledge of ways to express cause and effect in academic English. Checking your knowledge of how conditional sentences are used in academic English. Checking your knowledge of how purpose is expressed in academic English.</p>
	Study different types of essay	<p>Studying how to compare and contrast in academic writing by looking at a sample essay followed by comments and tips. Studying how to give and support your view in academic writing by looking at a sample essay followed by comments and tips. Studying how to evaluate and challenge ideas in academic writing by looking at a sample essay followed by comments and tips. Studying how to present solutions to problems in academic writing by looking at a sample essay followed by comments and tips.</p>

	Get some more IELTS reading and listening practice	Reading a text about the origins of words and phrases, choosing which options correctly complete various sentences, identifying which sections of the text contain certain pieces of information and completing multiple-choice questions about the text. Listening to a radio presenter talking about local events and keying in missing information. Reading a text about memory, choosing the correct option in multiple-choice questions, choosing the correct words to fill in gaps in a summary and deciding if statements are true, false or not given.
7	Find somewhere to live	Reading a request for accommodation and three replies, and answering the questions that follow. Reading three advertisements offering accommodation and matching vocabulary and abbreviations with their definitions.
	Share student experiences	Visiting external websites and watching video clips of British, American and international students talking about their experiences. Visiting the website of a well-known British university and finding out about the clubs and societies you can join there and at two other British universities. Reading extracts of two letters home, one by an American student and one by a British student, and deciding whether the language is more likely to be used in American or British English.
8	Complete diagrams and tables	Reading a text about the geological features of the Glencoe valley and labelling a diagram with the features you find in the text. Reading three short texts on management styles and completing a table by typing in words from the texts.= Listening to a lecturer giving a welcome talk to a group of students at the start of an English language summer course and filling in the table with the missing information. Listening to a lecturer talking about methods of marketing and dragging each item into the correct category to complete a table. Listening to a lecture about the discovery of Tutankhamen's tomb in Egypt and labelling a plan of the tomb. Listening to a lecture about how vacuum cleaners work and labelling the parts of a diagram. Listening to a lecture about the process of making toothpaste and completing a flow diagram which describes the process, using verbs in the passive form.
	Interpret statistics	Listening to a speaker talking about household greenhouse gas emissions, and identifying and labelling the correct percentages on a pie chart. Reading a short text and looking at a graph showing life expectancy by country and gender, then deciding if statements are true or false. Visiting several websites giving information about health and diet, and interpreting the information and statistics they contain.

	Identify opinions	<p>Reading three reviews of the film 'Pride and Prejudice' and answering multiple-choice questions on the opinion of each of the reviewers. Reading an article about Scottish inventions and discoveries, deciding if a series of statements expressing the writer's opinion are true, false or if the answer is not given, then matching key words and phrases from the text with their definitions. Reading three texts which discuss different aspects of complementary medicine, identifying the writer's purpose in each text and answering questions about how the writer gets his or her message across.</p> <p>Listening to a speaker talking about the benefits of biofuels and identifying the key points that are missing from the explanation.</p>
9	Choose the right verb forms	<p>Checking your knowledge of how the present continuous is used to express change and development in academic English. Checking your knowledge of how to use the past simple and present perfect tenses in academic English. Checking your knowledge of how to use passive verb forms in academic English. Checking your knowledge of how verbs and nouns agree in academic English. Checking your knowledge of structures containing a verb followed by a preposition and '-ing' form in academic English.</p>
	Describe and explain processes	<p>Studying how to describe processes in academic writing by looking at a sample essay followed by comments and tips. Studying how to describe changes over time in academic writing by looking at a sample essay followed by comments and tips. Studying how to describe historical developments in academic writing by looking at a sample essay followed by comments and tips. Studying how to describe visual information in academic writing by looking at a sample essay followed by comments and tips. Studying how to explain how something works in academic writing by looking at a sample essay followed by comments and tips.</p>
	Get some IELTS listening, reading and writing practice	<p>Reading a text about job interviews, choosing which options correctly complete various sentences, keying in words to complete a summary and choosing which three of a set of options are correct. Listening to two business students and their tutors discussing communication, clicking on answers and keying in missing information. Reading a text about how the brain works, keying in words and numbers to complete a sentence, choosing the correct option in multiple-choice questions and statements and keying in words from the text to complete sentences. Studying how to write a report by looking at a sample answer and comments.</p>

10	Use the appropriate register	Identifying the appropriate language to use when making requests to strangers or people you know and deciding which of a pair of sentences is more appropriate. Reading pairs of sentences with the same meaning and choosing the sentence whose language is more appropriate for the academic context described.
	Do academic research	Visiting external websites, reading about how we find and interpret online information and thinking about how to search for academic information online. Visiting external websites and thinking about how information is presented for different audiences. Visiting external websites, reading about different types of culture and thinking about how we divide things into categories.
11	Pay attention to key words	Listening to a lecturer talking about ecotourism and selecting the correct word to complete the phrases the speaker uses to signal the structure of the lecture. Listening to a lecturer talking about business principles and clicking on the stressed words in the sentences.
	Understand long descriptions	Reading a text about the discovery of China's Terracotta Army, matching the correct heading to each paragraph in the text and answering a series of multiple choice questions. Listening to a lecture about ecotourism and answering multiple-choice questions.
	Use appropriate language and punctuation	Reading a series of sentences, each containing an error in the use of academic English, identifying each error and selecting the best word to correct the sentence. Reading a series of sentences and answering questions about the meaning of punctuation marks. Reading an article about what makes people happy and selecting appropriate academic words to complete the text. Reading about scientific exploration on Mars and choosing the correct vocabulary to complete the text. Reading an article about bog bodies, an archaeological phenomenon common in north-west Europe and dragging each verb into the correct gap to complete the text.
12	Take a look at adverbs, quantifiers and clauses	Practising the position of adverbs in academic English. Practising how quantifiers are used in academic English. Practising how relative pronouns are used in academic English. Practising how participle clauses are used in academic English.

	<p>Take a look at reporting and references</p>	<p>Studying how to paraphrase in academic writing by looking at a sample essay followed by comments and tips. Visiting external websites, reading about travel and tourism and its effect on the environment, and studying how writers use reporting verbs and references to support their arguments.</p>
	<p>Get some more listening, reading and writing practice in IELTS</p>	<p>Listening to a talk about the origins of the theatre, keying in missing information and clicking on answers. Reading a text about the history of timekeeping, keying in words to complete a table and deciding whether certain claims are made in the text or not. Reading a text about birds, identifying which sections of the text contain certain pieces of information, keying in words to complete a summary and choosing the correct option in a multiple-choice question about the text as a whole. Reading a text about the origins of blues music, matching pieces of information with the categories they relate to, keying in short answers to questions and keying in words to complete a summary. Studying how to write an argument essay by looking at a sample answer and comments.</p>

Advanced Academic English

Unit	Module	Content
1	Universities worldwide	Navigating the websites of universities around the world and finding information about courses, facilities and resources. Visiting the Times Online Good University Guide to compare the top twenty British universities.
	Courses and grades	Navigating the websites of two British universities to find out about and compare the courses they offer. Reading about the differences between university courses and their levels and choosing the right words to complete the text. Reading about different types of assessment used at university and matching each type to its description.
2	Read efficiently	Reading a student essay extract and choosing the best summary for the text and its paragraphs. Reading two texts that express opposing views and deciding whether statements are true or false. Reading an extract from an essay and choosing sentences to complete the text. Reading three short texts and identifying the genre of each text and its use in an academic context.
	Listen effectively	Listening to a lecturer, identifying the main points from the lecture and selecting words to complete sentences. Listening to a lecturer, selecting the main points of the argument and deciding on the support for the argument. Listening to a lecturer, selecting the main points of the argument and matching words with definitions.
	Make your point	Listening to students in a seminar and identifying the techniques of persuasion used. Listening to students exchanging views and deciding whether they are putting their point forward in an aggressive or neutral way. Reading extracts from a seminar and identifying the correct phrases for commenting on the speaker's ideas.

3	Take a look at nouns and articles	Practising noun forms (nominalization) by choosing the best way to paraphrase sentences. Practising nouns that refer to general ideas or concepts by choosing the best umbrella nouns to complete sentences. Practising the use of articles in academic English by choosing the most appropriate articles to complete a text.
	Take a look at noun phrases	Practising long noun phrases by choosing the best phrases to complete sentences. Practising noun and adjective forms by keying the correct form of a noun or adjective to complete sentences. Practising noun-verb agreement by choosing the best verb form to complete sentences.
	Get organized	Studying how to plan and write a discursive essay by writing an essay and then looking at a model answer and comments. Studying how to plan and write a cause and effect essay by writing an essay and then looking at a model answer and comments. Studying how to compare and contrast in academic writing by writing an essay and then looking at a model answer and comments.
4	The people on Campus	Reading descriptions of members of staff and matching them to the titles they are given. Reading statements made by tutors and keying the correct words to complete paragraphs. Reading the transcript of a tutorial and selecting the questions the student is asking the tutor. Identifying the appropriate language to use when making requests to strangers or people you know.
	Campus facilities	Reading a text about some of the facilities available on campus and choosing the correct words to complete the text. Reading a text that gives university students advice on where to go for help and choosing words to complete the text.
5	Work out meaning	Looking at a list of words and finding their formal, academic equivalent in a research report. Reading three extracts from student essays and selecting the correct definitions for key terms. Reading an article and matching formal expressions to their informal equivalents. Reading a text and selecting the correct definitions for the key vocabulary.
	Pay attention to key words	Reading a seminar presentation and identifying the correct opening sentences for each paragraph. Reading a lecture transcript and selecting the correct words to complete the text. Listening to a lecturer, identifying the order in which the topics are discussed and selecting the correct words to complete the text. Listening to a lecturer, selecting the main points of the lecture and identifying signpost and importance markers.

	Give a good presentation	Listening to a speaker explaining how to give effective presentations and deciding if statements are true or false. Reading a text about the advantages of using visual aids in seminar presentations, deciding whether statements are true or false and identifying seven things to avoid when making a presentation.
6	Take a look at verbs	Practising formal verbs by choosing the most appropriate verbs to complete a text. Practising modal verbs by choosing the most appropriate verbs to complete sentences. Practising passive verbs by deciding whether sentences are appropriate for an academic essay.
	Take a look at particles and prepositions	Practising phrasal verbs by keying in the correct particle to complete phrasal verbs. Practising prepositions that follow verbs by keying in the correct prepositions to complete sentences. Practising set phrases containing prepositions by keying in the correct prepositions to complete a text.
	Enrich your writing	Studying how to use definitions in academic writing by choosing the best way to complete definitions and then matching two parts of definitions. Studying how to use evidence to support an argument by looking at a sample essay and comments. Studying how to give explanations in academic writing by looking at an extract from a sample essay and comments. Studying how to include evaluation in academic writing by looking at a sample essay and comments. Studying how to structure an essay by using the Situation - Problem - Solution - Evaluation model by looking at a sample essay and comments.
7	Somewhere to live	Reading a request for accommodation and three replies and answering questions about them. Reading three advertisements offering accommodation and matching vocabulary and abbreviations with their definitions.
	Student experiences	Visiting external websites and watching video clips of international students to find out about experiences of university. Reading extracts of two letters home, one by an American student and one by a British student, and deciding if the language is more likely to be used in American or British English. Visiting the websites of some well-known British universities to find out about some of the clubs and societies you can join.
8	Find hints in words and identify facts and opinions in texts	Reading two short texts and answering a series of multiple-choice questions about bias in texts. Reading three short texts, identifying examples of language used to present fact or opinion and reading a list of summary sentences to decide which text they describe. Looking at sentences containing errors and highlighting the incorrect words and then keying in the correct form of the words to complete sentences. Practising affixes (prefixes and suffixes) by choosing the correct word forms to complete a text.

	Recognizing fast speech	Listening to a lecturer who talks quite quickly, typing some of the words he uses and identifying the words he stresses. Listening to a lecturer who talks quite quickly, identifying the gist of the seminar presentation and listening for the schwa sound. Listening to five speakers, identifying each speaker's point of view and examining the evidence they use. Listening to extracts from two lectures and identifying how the lecturers support their statements of opinion.
	Be polite!	Reading extracts from a seminar and studying the politeness strategies students use. Looking at a list of phrases, deciding what their function would be in a seminar or tutorial and identifying polite phrases for disagreeing with people.
9	Take a look at reported speech	Practising reported speech by choosing the best way to report statements. Practising the use of verbs in reported speech by choosing the best verbs to complete sentences. Practising reporting verbs by reading an extract from an article and choosing the best verbs to complete it.
	Take a look at conjunctions, adverbs and time words	Practising conjunctions by choosing the most appropriate conjunctions to complete a text. Practising adverbs by choosing the most appropriate adverbs to complete sentences. Practising time words by choosing the best time words to complete sentences.
	Do it right!	Practising punctuation by choosing the most appropriate item of punctuation to complete an extract from an essay. Practising style and register by choosing the most appropriate words to complete an academic text. Practising style and register by choosing words to complete an extract from an essay. Practising cohesion (linking within a text) by choosing the best words to complete two parts of an academic text.
10	Get the most out of lectures	Listening to four students talking about how they make the most of lectures, identifying their opinions and the support for these opinions. Listening to three students talking about why they go to lectures, matching the opinions to the students and identifying whether the opinions are supported or not. Listening to a speaker talking about the reasons for going to lectures, identifying the reasons that are given and deciding if statements are true or false. Listening to someone talking about the best way to learn from lecturers, selecting the main points and deciding if statements are true or false.

	Be effective in seminars	Reading an extract from a seminar presentation, putting the text in order and identifying the language used to analyse charts. Listening to extracts from a seminar and identifying how the participants interact with each other. Listening to a seminar presentation and selecting the correct words to complete a summary of the main points. Navigating online university library catalogues to find specific information.
11	Master words	Practising academic collocations by highlighting incorrect words in sentences and then choosing the correct collocations to complete sentences. Listening to a lecturer and identifying the correct forms of the collocations and expressions used.
	Take notes	Reading a lecture transcript and identifying the mistakes a student has made in her notes and the meaning of some of the words she has used. Listening to a lecturer and typing in the missing words in the notes.
	Do's and don'ts in academic writing	Reflecting on common grammatical errors by choosing the correct words or phrases to complete an academic text. Reflecting on common vocabulary errors by choosing the correct words to complete a text. Reading a source text and student essays and deciding whether they contain plagiarism or not. Reading a source text and a student essay followed by comments about how to use quotations in academic writing. Reading a source text and a student essay followed by comments about how to paraphrase in academic writing.
12	Take a look at nouns and determiners	Practising countable and uncountable nouns by choosing the correct forms to complete a text. Practising determiners by choosing the most appropriate determiners and nouns to complete sentences.
	Take a look at clauses	Practising relative clauses by choosing the correct relative pronouns to complete sentences. Practising gerund clauses (structures using certain words followed by a gerund) by choosing the best verbs to complete sentences.
	Write summaries and describe graphs	Reading an article and student summaries followed by comments about writing summaries. Studying how to describe visual information in graphs by writing two descriptive texts and then looking at a model answer and comments.

Advanced Academic English with IELTS

Unit	Module	Content
1	Universities worldwide	Navigating the websites of universities around the world and finding information about courses, facilities and resources. Visiting the Times Online Good University Guide to compare the top twenty British universities.
	Courses and grades	Navigating the websites of two British universities to find out about and compare the courses they offer. Reading about the differences between university courses and their levels and choosing the right words to complete the text. Reading about different types of assessment used at university and matching each type to its description.
2	Read efficiently	Reading a student essay extract and choosing the best summary for the text and its paragraphs. Reading two texts that express opposing views and deciding whether statements are true or false. Reading an extract from an essay and choosing sentences to complete the text. Reading three short texts and identifying the genre of each text and its use in an academic context.
	Listen effectively	Listening to a lecturer, identifying the main points from the lecture and selecting words to complete sentences. Listening to a lecturer, selecting the main points of the argument and deciding on the support for the argument. Listening to a lecturer, selecting the main points of the argument and matching words with definitions.
	Make your point	Listening to students in a seminar and identifying the techniques of persuasion used. Listening to students exchanging views and deciding whether they are putting their point forward in an aggressive or neutral way. Reading extracts from a seminar and identifying the correct phrases for commenting on the speaker's ideas.

3	Take a look at nouns and articles	Practising noun forms (nominalization) by choosing the best way to paraphrase sentences. Practising nouns that refer to general ideas or concepts by choosing the best umbrella nouns to complete sentences. Practising the use of articles in academic English by choosing the most appropriate articles to complete a text.
	Take a look at noun phrases	Practising long noun phrases by choosing the best phrases to complete sentences. Practising noun and adjective forms by keying the correct form of a noun or adjective to complete sentences. Practising noun-verb agreement by choosing the best verb form to complete sentences.
	Get organized	Studying how to plan and write a discursive essay by writing an essay and then looking at a model answer and comments. Studying how to plan and write a cause and effect essay by writing an essay and then looking at a model answer and comments. Studying how to compare and contrast in academic writing by writing an essay and then looking at a model answer and comments.
	Get some practice in IELTS	Listening to someone on the radio who wants to sell a car and keying in missing information. Listening to a telephone information line about a local arts event. Reading a text about the design of office buildings, keying in words to complete notes and matching statements to the people who make them in the text. Reading a text about an environmental issue in Britain, choosing the correct heading for each paragraph and choosing which five of a set of options are correct.
4	The people on Campus	Reading descriptions of members of staff and matching them to the titles they are given. Reading statements made by tutors and keying the correct words to complete paragraphs. Reading the transcript of a tutorial and selecting the questions the student is asking the tutor. Identifying the appropriate language to use when making requests to strangers or people you know.
	Campus facilities	Reading a text about some of the facilities available on campus and choosing the correct words to complete the text. Reading a text that gives university students advice on where to go for help and choosing words to complete the text.
5	Work out meaning	Looking at a list of words and finding their formal, academic equivalent in a research report. Reading three extracts from student essays and selecting the correct definitions for key terms. Reading an article and matching formal expressions to their informal equivalents. Reading a text and selecting the correct definitions for the key vocabulary.

	Pay attention to key words	<p>Reading a seminar presentation and identifying the correct opening sentences for each paragraph. Reading a lecture transcript and selecting the correct words to complete the text.</p> <p>Listening to a lecturer, identifying the order in which the topics are discussed and selecting the correct words to complete the text. Listening to a lecturer, selecting the main points of the lecture and identifying signpost and importance markers.</p>
	Give a good presentation	<p>Listening to a speaker explaining how to give effective presentations and deciding if statements are true or false. Reading a text about the advantages of using visual aids in seminar presentations, deciding whether statements are true or false and identifying seven things to avoid when making a presentation.</p>
6	Take a look at verbs	<p>Practising formal verbs by choosing the most appropriate verbs to complete a text. Practising modal verbs by choosing the most appropriate verbs to complete sentences. Practising passive verbs by deciding whether sentences are appropriate for an academic essay.</p>
	Take a look at particles and prepositions	<p>Practising phrasal verbs by keying in the correct particle to complete phrasal verbs. Practising prepositions that follow verbs by keying in the correct prepositions to complete sentences. Practising set phrases containing prepositions by keying in the correct prepositions to complete a text.</p>
	Enrich your writing	<p>Studying how to use definitions in academic writing by choosing the best way to complete definitions and then matching two parts of definitions. Studying how to use evidence to support an argument by looking at a sample essay and comments. Studying how to give explanations in academic writing by looking at an extract from a sample essay and comments. Studying how to include evaluation in academic writing by looking at a sample essay and comments. Studying how to structure an essay by using the Situation - Problem - Solution - Evaluation model by looking at a sample essay and comments.</p>
	Get some more practice in IELTS	<p>Listening to two students discussing their studies about local history, keying in missing information and clicking on answers. Listening to a presentation about Antarctica and keying in missing information. Reading a text about an event that took place in the United States in 1929, choosing the correct heading for each paragraph and choosing the correct words to fill in gaps in a summary.</p>

7	Somewhere to live	Reading a request for accommodation and three replies and answering questions about them. Reading three advertisements offering accommodation and matching vocabulary and abbreviations with their definitions.
	Student experiences	Visiting external websites and watching video clips of international students to find out about experiences of university. Reading extracts of two letters home, one by an American student and one by a British student, and deciding if the language is more likely to be used in American or British English. Visiting the websites of some well-known British universities to find out about some of the clubs and societies you can join.
8	Find hints in words and identify facts and opinions in texts	<p>Reading two short texts and answering a series of multiple-choice questions about bias in texts. Reading three short texts, identifying examples of language used to present fact or opinion and reading a list of summary sentences to decide which text they describe.</p> <p>Looking at sentences containing errors and highlighting the incorrect words and then keying in the correct form of the words to complete sentences. Practising affixes (prefixes and suffixes) by choosing the correct word forms to complete a text.</p>
	Recognizing fast speech	Listening to a lecturer who talks quite quickly, typing some of the words he uses and identifying the words he stresses. Listening to a lecturer who talks quite quickly, identifying the gist of the seminar presentation and listening for the schwa sound. Listening to five speakers, identifying each speaker's point of view and examining the evidence they use. Listening to extracts from two lectures and identifying how the lecturers support their statements of opinion.
	Be polite!	Reading extracts from a seminar and studying the politeness strategies students use. Looking at a list of phrases, deciding what their function would be in a seminar or tutorial and identifying polite phrases for disagreeing with people.
9	Take a look at reported speech	Practising reported speech by choosing the best way to report statements. Practising the use of verbs in reported speech by choosing the best verbs to complete sentences. Practising reporting verbs by reading an extract from an article and choosing the best verbs to complete it.
	Take a look at conjunctions, adverbs and time words	Practising conjunctions by choosing the most appropriate conjunctions to complete a text. Practising adverbs by choosing the most appropriate adverbs to complete sentences. Practising time words by choosing the best time words to complete sentences.

	Do it right!	Practising punctuation by choosing the most appropriate item of punctuation to complete an extract from an essay. Practising style and register by choosing the most appropriate words to complete an academic text. Practising style and register by choosing words to complete an extract from an essay. Practising cohesion (linking within a text) by choosing the best words to complete two parts of an academic text.
10	IELTS practice listening test	Listening to two people talking about visiting Australia, keying in information and clicking on answers. Listening to a recorded announcement about ferries and keying in missing information. Listening to students discussing different cities, clicking on answers and keying in information. Listening to a talk about archaeological searches for dinosaur evidence, keying in information and clicking on answers.
	IELTS practice reading test	Reading a text about a new device, keying in words to complete notes, identifying which sections of the text contain certain pieces of information and keying in words to complete a table. Reading a text about attempts to find the creature called the yeti, keying in short answers to questions, matching statements to the people they relate to and keying in words to complete notes. Reading a text taken from the introduction to a biography of Wilfred Owen, choosing the correct option in multiple-choice questions and deciding whether statements are 'True', 'False' or 'Not Given'.
	IELTS practice writing test	Writing a report describing a chart and looking at a sample answer and comments. Writing an argument or case and looking at a sample answer and comments.
11	Get the most out of lectures	Listening to four students talking about how they make the most of lectures, identifying their opinions and the support for these opinions. Listening to three students talking about why they go to lectures, matching the opinions to the students and identifying whether the opinions are supported or not. Listening to a speaker talking about the reasons for going to lectures, identifying the reasons that are given and deciding if statements are true or false. Listening to someone talking about the best way to learn from lecturers, selecting the main points and deciding if statements are true or false.
	Be effective in seminars	Reading an extract from a seminar presentation, putting the text in order and identifying the language used to analyse charts. Listening to extracts from a seminar and identifying how the participants interact with each other. Listening to a seminar presentation and selecting the correct words to complete a summary of the main points. Navigating online university library catalogues to find specific information.

12	Master words	<p>Practising academic collocations by highlighting incorrect words in sentences and then choosing the correct collocations to complete sentences.</p> <p>Listening to a lecturer and identifying the correct forms of the collocations and expressions used.</p>
	Take notes	<p>Reading a lecture transcript and identifying the mistakes a student has made in her notes and the meaning of some of the words she has used.</p> <p>Listening to a lecturer and typing in the missing words in the notes.</p>
	Do's and don'ts in academic writing	<p>Reflecting on common grammatical errors by choosing the correct words or phrases to complete an academic text. Reflecting on common vocabulary errors by choosing the correct words to complete a text. Reading a source text and student essays and deciding whether they contain plagiarism or not. Reading a source text and a student essay followed by comments about how to use quotations in academic writing. Reading a source text and a student essay followed by comments about how to paraphrase in academic writing.</p>
13	Take a look at nouns and determiners	<p>Practising countable and uncountable nouns by choosing the correct forms to complete a text. Practising determiners by choosing the most appropriate determiners and nouns to complete sentences.</p>
	Take a look at clauses	<p>Practising relative clauses by choosing the correct relative pronouns to complete sentences. Practising gerund clauses (structures using certain words followed by a gerund) by choosing the best verbs to complete sentences.</p>
	Write summaries and describe graphs	<p>Reading an article and student summaries followed by comments about writing summaries. Studying how to describe visual information in graphs by writing two descriptive texts and then looking at a model answer and comments.</p>
14	IELTS practice listening test	<p>Listening to a man talking to a friend about a sports club, clicking on answers and keying in missing information. Listening to someone telling a young group of adults about the possibility of going on an expedition and keying in missing information. Listening to two people discussing arrangements for a teachers' conference, clicking on answers and keying in missing information. Listening to a student giving a presentation about London in the seventeenth century, clicking on answers and keying in missing information.</p>

	<p>IELTS practice reading test</p>	<p>Reading a text about archaeological research, choosing the correct heading for each paragraph, choosing which options correctly complete sentences and keying in words to complete a list. Reading a text about a famous artist and author, keying in short answers to questions, deciding whether information is 'True', 'False' or 'Not given' and matching statements with the books they refer to. Reading a text about a theory concerning the judgements of groups of people, keying in words to complete a sequence and deciding whether certain views are expressed in the text or not.</p>
	<p>IELTS practice writing test</p>	<p>Writing a report describing three charts and looking at a sample answer and comments. Writing an argument about sport and looking at a sample answer and comments.</p>

TOEIC Preparation course (British English)

Unit	Module	Content
1	Listening skills: Describing pictures and responding to questions - A	<p>Listening to several questions or statements and selecting the best response to each question or statement.</p> <p>Listening to statements about pictures and selecting the statements that best describe them.</p>
2	Reading skills: Completing sentences and texts - A	<p>Selecting the best words or phrases to complete texts.</p> <p>Selecting the best words or phrases to complete several sentences.</p>
3	Listening skills: Understanding conversations and short talks - A	<p>Listening to several conversations between two people and answering questions about what the speakers say.</p> <p>Listening to several short talks given by single speakers and answering questions about what the speakers say.</p>
4	Reading skills: Understanding short texts - A	<p>Reading a selection of texts and answering several comprehension questions.</p>
5	Listening skills: Describing pictures and responding to questions - B	<p>Listening to statements about pictures and selecting the statements that best describe them.</p> <p>Listening to several questions or statements and selecting the best response to each question or statement.</p>
6	Reading skills: Completing sentences and texts - B	<p>Selecting the best words or phrases to complete texts.</p> <p>Selecting the best words or phrases to complete several sentences.</p>

7	Listening skills: Understanding conversations and short talks - B	Listening to several conversations between two people and answering questions about what the speakers say. Listening to several short talks given by single speakers and answering questions about what the speakers say.
8	Reading skills: Understanding short texts - B	Reading a selection of texts and answering several comprehension questions.
9	TOEIC practice listening test - Part 1: Photographs	Listening to statements about pictures and selecting the statements that best describe them.
10	TOEIC practice listening test - Part 2: Question- Response	Listening to several questions or statements and selecting the best response to each question or statement.
11	TOEIC practice listening test - Part 3: Conversations	T Listening to several conversations between two people and answering questions about what the speakers say.
12	TOEIC practice listening test: Part 4: Talks	Listening to several short talks given by single speakers and answering questions about what the speakers say.
13	TOEIC practice reading test - Part 5: Incomplete sentences	Selecting the best words or phrases to complete several sentences.
14	TOEIC practice reading test - Part 6: Text completion	Selecting the best words or phrases to complete texts.
15	TOEIC practice reading test - Part 7: Reading comprehension.	Reading a selection of texts and answering several comprehension questions.
16	Improve your speaking skills	Studying sample answers and comments on reading aloud, describing pictures in detail, answering questions effectively, answering questions based on information provided, proposing a solution to a problem and giving an opinion about a specific topic.
17	Improve your writing skills	Studying sample answers and comments on writing sentences based on pictures, writing a response to an email and giving an opinion about a specific topic.

